

**OFFICE OF THE CHAPTER 13 & 12 TRUSTEE**  
**U.S. Bankruptcy Court, Federal District of Puerto Rico & USVI**

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**BUSINESS CASE QUESTIONNAIRE**

**CASE NUMBER:** \_\_\_\_\_ - \_\_\_\_\_

**DEBTOR'S NAME:** \_\_\_\_\_

**JOINT-DEBTOR'S NAME:** \_\_\_\_\_

1. Reasons for bankruptcy filing:

\_\_\_\_\_

\_\_\_\_\_

2. Do You operate a business? Yes  NO  For how long? \_\_\_\_\_

3. Name of business: \_\_\_\_\_

4. Describe income earning income activity:

\_\_\_\_\_

5. Location of business: \_\_\_\_\_

6. Is your business seasonal? Yes  NO  Good months: \_\_\_\_\_

7. Number of employees: Part-time \_\_\_\_\_ Full Time \_\_\_\_\_

8. Are you or your spouse owners / stockholders in any Corporation or Partnership? Yes  NO

9. Name Corporation / Partnership: \_\_\_\_\_ % owned: \_\_\_\_\_

10. Are you liable on any Corporation debt as a co-debtor? (please explain):

\_\_\_\_\_

11. Proof of Business Liability Insurance: Yes  NO  Due Date: \_\_\_\_\_

Name Insurer \_\_\_\_\_ Policy Evidence provided: YES  No:

12. Do you own any commercial property? (please describe)

\_\_\_\_\_

\_\_\_\_\_

13. Have you included Business budget in schedules? (detailed statement provided) Yes \_\_\_ NO \_\_\_

14. Have you included any Business Inventory on Sch. B? (detailed) YES \_\_\_ NO \_\_\_ Value \_\_\_\_\_

15. Have you included any Business Equipment on Sch. B? (detailed) YES \_\_\_ NO \_\_\_ Value \_\_\_\_\_

16. Accounts Receivable: Value \_\_\_\_\_ Aging: 30 days \_\_\_ 60 days \_\_\_ 90 days \_\_\_

17. Name any non- residential lease: \_\_\_\_\_

Assumed \_\_\_ Rejected \_\_\_ Date motion filed: \_\_\_\_\_

18. Name bank any commercial bank accounts:

Institution	Account Number	Type of Account	Status	Authorized person

19. State Tax returns provided for last three years (stamped and / or certified): Yes \_\_\_ No \_\_\_

20. 1040PR Federal Tax returns provided for last three years (stamped and / or certified): Yes \_\_\_ No \_\_\_

21. List permits provided:

Permit	Due Date

I / we declare under penalty of perjury that the forgoing statement of information is true and correct to the best of my / our knowledge, information and belief.

Debtor's signature: \_\_\_\_\_ Joint-debtor's signature: \_\_\_\_\_

Date: \_\_\_\_\_